

CITY OF DENHAM SPRINGS, OFFICE OF PLANNING & DEVELOPMENT

116 N. RANGE AVE. – 225-667-8326 – buildings@cityofdenhamsprings.com

NOTE: OWNER OR OWNER’S REP. MUST ATTEND PLANNING COMMISSION MEETING!

APPLICATION FOR APPROVAL OF PRELIMINARY SUBDIVISION PLAN

(SUBDIVIDING ONE OR MORE LOTS INTO MULTIPLE LOTS, CONSOLIDATING MULTIPLE LOTS INTO FEWER, OR RELOCATING PROPERTY LINES.)

DATE OF APPLICATION _____

I. SUBDIVISION INFORMATION:

Subdivision Title _____

Subdivision Location _____

Approximate Number of Acres _____ Number of Lots _____

II. APPLICANT:

Name _____ Phone(s) _____

Address _____ Email _____

III. OWNER:

Name _____ Phone(s) _____

Address _____ Email _____

IV. SUBDIVIDER/DEVELOPER:

Name _____ Phone(s) _____

Address _____ Email _____

V. LAND PLANNER/ENGINEER:

Name _____ Phone(s) _____

Address _____ Email _____

VI. DESCRIPTION AND MAP OF AREA BEING SUBDIVIDED:

Description of request: _____

Accompanying this application is one *digital* copy of the preliminary plan, which was prepared to scale, signed by a licensed engineer or licensed land surveyor, and is in accordance with the City of Denham Springs subdivision regulations. Also attached is the Livingston Parish Gravity Drainage District 1 letter of approval. In addition, I hereby certify that a pre-application conference with the City Engineer and City Clerk has been held.

The above-listed person(s) is/are the owner(s) of record of the land for which the subdivision is requested. Further, by signing, I hereby attest that the above information is true and correct to the best of my knowledge, that I have not misrepresented the facts or willfully given erroneous information, and am duly authorized to sign this application.

Signature

Date

Signature

Date

Signature

Date

Fee Paid \$ _____ Date _____ Request No. Assigned _____

Approved/Denied _____ Approved/Denied _____ Appealed (Y/N) _____

Appeal Requested by: _____ Date: _____

Date submitted to CC: _____ Hearing Date: _____ CC Determination: _____



Dear Applicant,

As your project falls within the boundaries of Livingston Parish Drainage District 1 (LPGDD1), it must be reviewed and approved by the LPGDD1 board. Please be informed of the following timelines for our review process:

Drainage Impact Study (DIS) and Construction Plans: Initial review will take approximately 20 business days. Any responses to our review comments will require an additional 10 business days for evaluation.

Preliminary Plats and Site Plans: Initial review will take approximately 10 business days.

Resubmittals: Review will take approximately 5 business days.

Once all necessary information has been received and reviewed, the submittal will be placed on LPGDD1's agenda for consideration. A Letter of No Objection will be issued only after board approval and payment of invoice.

Please note all work is billed directly to the applicant.

LPGDD1's board meetings are held on the 2nd and 4th Tuesday of each month. To ensure your project is included on the agenda and comply with public meeting laws, all comments must be fully addressed by the close of business the Thursday before the scheduled meeting.

Thank you for your attention to these details. Should you have any questions or require further assistance, please do not hesitate to contact our office.

Thank you for your time,

Livingston Parish Gravity Drainage District 1